## Freshman Launch Year (FLY)

# **Application Instructions**



### **Application Materials Required**

The application materials should be submitted electronically. The following information is required:

- **High School Transcript:** Please upload a scan copy of your original transcript
- **Passport:** Upload a copy of your information page of your passport

### Login with NetID & Password





### **Provide your Information**

1) Please select academic level and leave the rest blank

**Required Information** Select your academic level at the time of your Choose One: program:\*\* Additional Information Phone Number **City of Birth** Country of Birth - select -× Are you a US citizen? O Yes ~ Country of Citizenship **Country of Permanent Residence** - select -¥



2) Click Update

### **Click Search Programs**

### Your Home Page :

### - Welcome!

Search Programs

This is your homepage and it provides you an overview of your application activity. In order to complete or see the details of an application, you need to click on the name of the program under the 'applications filed' column.

Warning: you will no longer be able to access an application after its 'deadline date' and any further changes need to be handled by a staff member.

Applications

Profile



### Search the word "FLY" in "Program Name" Field

Simple Search						
Simple Search form	n fields can be used i	n combination to fi	nd programs that n	natch all	selected criteria.	
Program Name			Term			
	$\leq$		Any			~
Type any search word use double quotes (")			h,			
City		Country			Region	
Any	~	Any		~	Any	~
		Sea	rch Cancel			

### Select the Program You're Applying to

Programs : Program Search (resul	ts) List All Simple Search	Advanced	Search
You searched for <b>Outgoing</b> programs within any term, that have the word( ascending order.	s) <b>fly</b> in the program name, sorted b	oy <b>Program na</b>	me in
Program search results Program Name	City	Country	Region
FLY - Stony Brook at Florence University of the Arts	Florence	Italy	Europe
FLY - Stony Brook at Sogang University	Seoul	South Korea	Asia
FLY - Stony Brook at Sogang University FLY - Stony Brook at Tongji University	Seoul Shanghai		Asia Asia
and a second with the second	in a start and a		Asia
FLY - Stony Brook at Tongji University	Shanghai	China	Asia Europe

### **Select "Apply Now"**

LY - Stony Brook at Tongji University (Outgoing Program)	<b>+</b>
Locations: Shanghai, China	Apply Now
Program Terms: Fall	
Restrictions: SBU applicants only	
Budget Sheets: Fall	

### **Select Term and Continue**

Program Options Please select program options before continuing. Select Term * Cancel Continue				
Please select program options before continuing.				
Select Term *		Program (	Options	
Cancel Continue	Select		ions before continuing.	*
		Cancel	Continue	

### **Enter Required Personal Information**

Applicant -			\$
	Applications : Required Appli	icant Information	
	Please use the form provided below to fill in the required info	ormation.	
	General Information		
	Phone Number *		
	City of Birth *		
	Country of Birth *	•	
	Are you a US citizen? *	© Yes ⊚ No	
	Country of Citizenship *	•	
	Country of Permanent Residence *	•	
	Additional Information		
	If you are not a US Citizen please indicate current or intended visa status	Choose One: •	
	Stony Brook ID #		
	If you wish to identify yourself as a member of an ethnic/racial group, please indicate below.	Asian Asian Black/African American Hispanic/Latino Native American/Jaskan •	
		* Required	

### **Submit all Application Questionnaires**

#### Program Application Page ()

This page shows current and required elements of your application in the pre-decision phase. Unless otherwise indicated, you should assume that all elements of the right-hand x column (material submissions, signature documents, recommendations and questionnaires) are required for your application to be considered complete.

#### - Submit Application -

Program:	FLY - Stony Brook at Sogang Universit
Term/Year:	
Initial Application Deadline:	
Dates:	

Signature Documents	
View and digitally sign to indicate your agreement and under	rstanding.
Title	Received
Disability Support Request	D
Study Abroad Financial Acknowledgement	D
Study Abroad Terms and Conditions	0

#### Learning Content

View, read, and mark these learning content pages as having been read.

Title	Received
Partner University Application Process	



#### Questionnaire(s)

View and complete the following questionnaire(s). You may begin and save, but note that you must Submit in order for the questionnaire to be received.

Title	Received
Educational History - Outgoing	0
Emergency Contact	
FLY - Conduct Form	
Passport Information	
Program Selection	0
Residency - Outgoing	0



### **Complete & Submit Education History**

#### Educational History - Outgoing:

#### Instructions:

Good academic standing is required in order to participate. IAP and/or SBU Partner Universities reserve the right to revoke program nomination/acceptance should a participant's cumulative GPA change so that it drops below the eligibility requirement for the program. Should a student receive an "incomplete" grade (I grade) prior to their program start date, IAP and/or SBU Partner Universities reserve the right to revoke program nomination/acceptance.

#### (\*) Indicates the question is required.

1. Name of Current Institution (SBU students: Select SUNY Center Stony Brook) (\*)

Keywords...

2. Grade Point Average (cumulative)

(numeric data only: 0-9 and decimal point)

3. Major

#### 4. Upload Transcript (\*)

After you have ordered and received your official transcript, you may open the envelope to scan the transcript and upload by clicking the yellow folder below. This is considered an official copy. Keep your original transcript as it may be requested again upon nomination/acceptance.

### 

- Type and select the college/university you have been admitted to
- Add your:
  - GPA
  - Major or area of interest
- Upload transcript

### Leave these highlighted fields Blank and Submit form



### **Complete and Submit Emergency Contact Info**

nstructions:	
n case of an emergency, it is stron	gly recommended that the individual listed has and/or obtains a valid passport prior to your departure.
(*) Indicates the question is rec	juired.
I. Emergency Contact Name(*)	
4000 characters left	
2. Emergency Contact Relations	hip (*)
4000 characters left	
4000 characters left 3. Emergency Contact Address	(7)
	(*)
	(*)
. Emergency Contact Address	(*)
. Emergency Contact Address	(1)
. Emergency Contact Address	
. Emergency Contact Address 4000 characters left . Emergency Contact Phone (*)	
. Emergency Contact Address 4000 characters left . Emergency Contact Phone (*)	
. Emergency Contact Address 4000 characters left . Emergency Contact Phone (*)	
. Emergency Contact Address 4000 characters left . Emergency Contact Phone (*)	
. Emergency Contact Address 4000 characters left . Emergency Contact Phone (*)	

### **Upload and Submit the FLY Conduct Form**

A WARNING: Please remember to save your responses frequently, as your session will time out after 59 minutes.

#### FLY - Conduct Form:

#### Instructions:

Please read, complete and sign the attached conduct disclosure form. Thank you!

(*)	Indicates	the	question	İS	required.
-----	-----------	-----	----------	----	-----------

#### 1. Student Conduct Form Upload (\*)

Please upload a scanned copy of your completed, signed Student Conduct Form.

Upload a file

Drop file here

You may enter information on this form and use the Save button to keep your information until you are ready to submit it. Please note that your application questionnaire is not considered complete and cannot be reviewed until you click the Submit button to finalize your responses.





### **Complete & Submit Passport Information**

Import bookmarks 🧕 Getting Started 🗋	580		
Applicant -		Michelle Sc	henke
	WARNING. Please remember to save your responses frequently, as your session will time out after 59 minutes.		
	Student Passport Information:		
	(') Indicates the question is required.		
	1. Passport date of expiration (')		
	2. Passport Upload (*)		
	Please upload a scanned copy of the photo page of your passport by clicking on the yellow folder icon below.		
	Font + Size + Format + 🥙 🖓 🔂 💿 Source 🕡 💓 🗔		
	B I U S X X D C S X I B C S A B C S A B C S A B C S A B C S A B C S A B C S A B C S A B C S A B C S A		
	You may enter information on this form and use the Save button to keep your information until you are ready to submit it. Please note that your application questionnaire is not considered complete and cannot be reviewed until you click the Submit button to finalize your responses.		
	Save Submit Cancel		
	* Stony Brook University		
Brook University			

\*

### **Complete & Submit Residency Information**

Residency - Outgoing		
Applicant Name:		
Program:		
Term of Study:		
Are you a resident of New York?		
	Next	

### **Read & Digitally Sign All Signature Docs**

#### Program Application Page ()

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Submit Application -

Questionnaire(s)

Program Selection Residency - Outgoing

Term/Year:	
Initial Application Deadline:	

Signature Documents	
View and digitally sign to indicate your agreement and un	derstanding.
Title	Received
Disability Support Request	0
Study Abroad Financial Acknowledgement	0
Study Abroad Terms and Conditions	0

#### Learning Content

View, read, and mark these learning content pages as having been read.

Title	Received
Partner University Application Process	0

View and complete the following questionnaire(s). that you must Submit in order for the questionnaire	
Title	Receive
Educational History - Outgoing	0
Emergency Contact	0
FLY - Conduct Form	0
Passport Information	0

Received



### **Read & Mark All Learning Content**

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#### - Submit Application

Received

Program:	FLY - Stony Brook at Sogang University
Term/Year:	
Initial Application Deadline:	
Dates:	

Signature Documents		
View and digitally sign to indicate your agreement and under	standing.	
Title	Received	
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Study Abroad Financial Acknowledgement		
Study Abroad Terms and Conditions		

#### Learning Content

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Title Partner University Application Process

#### Questionnaire(s)

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Title	Received
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Emergency Contact	0
FLY - Conduct Form	
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Residency - Outgoing	0



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FLY - Conduct Form	
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Program Selection	0
Residency - Outgoing	0



# BE BOLD. **BE GLOBAL. STUDY ABROAD.**

