

Request to Cross-list/Co-schedule Graduate Courses

Department approval is required from <u>each</u> department for cross-listing and co-scheduling courses.

- If a *new course* needs to be created, please attach a Graduate Course Approval Form with this
 request and submit it to SPD with all required signatures.
- All cross-list and co-schedule requests *not* connected to new courses can be emailed to <u>spd@stonybrook.edu</u> with each department chair and contact copied.
- If a combination needs to be terminated, please check appropriate box. Please specify if a course needs to be inactivated as a result of the termination.

	Spring Deadlines 10/1 – Revisions		all Deadlines Pevisions
	10/1 – <i>Revisions</i> 11/1– Topics & New Courses		& New Courses
Effective Date:	\Box Fall = 8/25/20 \Box Sp	pring = 01/01/20	\Box Summer = 05/25/20
□ Create a Cross-list □ Terminate Cross-list (Complete Section B) □ Co-schedule			
Course #1: (Parent course for cross-listing) Dept. Alpha Course # Catalogue # Department/Course Number: Image: Course # Image: Course # Image: Course #			
Section A: Existing Course Create New Course (request attached)			
Section B: If terminating Cro	oss-List, do you request that Cours	e #1 be inactivated?	□ Yes □ No
Contact Name: _		Phone:	
Department Cha	ir Approval:		Date:
Divisional Dean	Approval:		Date:
(Signature Required	d for New Courses Only)		
Course #2: (No	on-parent courses Only) Dept. Alpha urse Number:	g)	Catalogue
Course #2: (No	on-parent course for cross-listing Dept. Alpha Irse Number:	g)	
Course #2: (No Department/Cou Section A:	on-parent course for cross-listing Dept. Alpha Irse Number:	g) / Course # 	
Course #2: (No Department/Cou Section A: Existing Cour Section B:	on-parent course for cross-listing Dept. Alpha Irse Number:	g) / Course # / [urse (request attache	d)
Course #2: (No Department/Cou Section A: □ Existing Cour Section B: If terminating Cro	on-parent course for cross-listing Dept. Alpha urse Number:	g) / Course # / [urse (request attache	r d) □ Yes □ No
Course #2: (No Department/Course Section A: Existing Course Section B: If terminating Croc Contact Name:	on-parent course for cross-listing Dept. Alpha Irse Number: Dept. Alpha se Create New Co oss-List, do you request that Cours	g) Course # urse (request attache e #2 be inactivated?	r d) □ Yes □ No
Course #2: (No Department/Course Section A: Existing Course Section B: If terminating Croc Contact Name: Department Char Divisional Dean	on-parent course for cross-listing Dept. Alpha urse Number: Dept. Alpha se Create New Co oss-List, do you request that Cours	g) Course # urse (request attache e #2 be inactivated?	e d) □ Yes □ No
Course #2: (No Department/Course Section A: Existing Course Section B: If terminating Cross Contact Name: Department Char Divisional Dean (Signature Required SPD Use Only:	on-parent course for cross-listing Dept. Alpha urse Number: D cse Create New Co oss-List, do you request that Cours hir Approval: Approval: d for New Courses Only)	g) Course # urse (request attache e #2 be inactivated?	ed) □ Yes □ No Date:
Course #2: (No Department/Course Section A: Existing Course Section B: If terminating Cross Contact Name: Department Char Divisional Dean (Signature Required SPD Use Only:	on-parent course for cross-listing Dept. Alpha urse Number: Dept. Alpha urse Number: Dept. Alpha se Create New Co oss-List, do you request that Cours hir Approval: Approval: d for New Courses Only)	g) Course # urse (request attache e #2 be inactivated?	ed) □ Yes □ No Date: