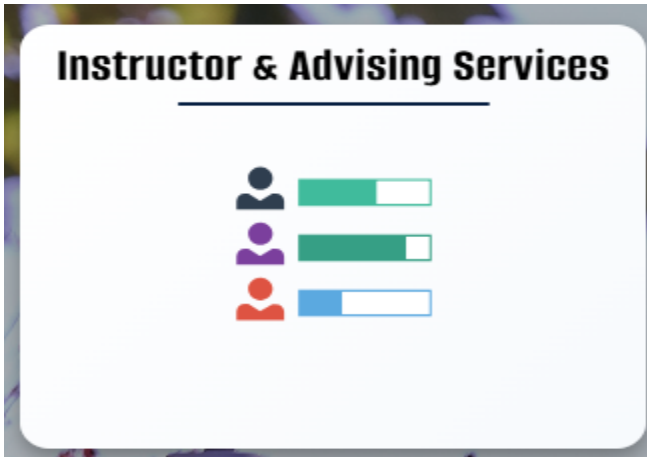# How to Report Beginning of Term Attendance in SOLAR
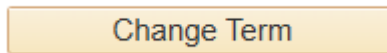
Policy information can be found [here](#).

1. Log into [SOLAR](#).

2. Select the Instructor and Advising Services Tile.

   Instructor & Advising Services

3. Be sure you are on the correct term. If needed, click on the Change Term box. `Change Term`

4. Under My Schedule, select the class roster icon.

		Class	Class Title	Enrolled
		AFS 319-01 (85370)	Politics of Race (Lecture)	45

5. Click on the Beginning of Term link.

Class Roster

Fall 2025 | Full Fall Semester Session | SUNY at Stony Brook | Undergraduate

				Change Class

AFS 319 - 01 (85370)
The Politics of Race (Lecture)

Days and Times	Room	Instructor	Dates
MoWe 5:00PM-6:20PM	FREY HALL 105 WESTCAMPUS		08/25/2025 - 12/18/2025

Class Attendance: Beginning of Term

*Enrollment Status Enrolled

Enrollment Capacity 50   Enrolled 45

6. On the attendance roster, you will need to indicate the appropriate checkbox. If all students have attended, you can simply click on the Mark all as attended box.

Mark all as attended

Find | First ◀ 1-45 of 45 ▶ Last

Student Attended	Or	Student Never Attended
☐		☑
☑		☐
☑		☐
☑		☐
☑		☐
☑		☐

7. Click SAVE. Save