

APR	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1	2	3	4
	7	8	9	10	11
		<b>Lapsing Funds Kick-Off</b>			<b>Commodities &amp; Services of \$75,000+</b>
	14	15	16	17	18
	21	22	23	24	25
				<b>All reqs \$50K - \$74.9</b>	
28	29	30			

MAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1	2
	5	6	7	8	9
					<b>Purchasing to notify Vendors of the cutoff dates</b>
	12	13	14	15	16
	19	20	21	22	23
	<b>Last Day for VP Rollovers</b>				
26	27	28	29	30	
				<b>All reqs \$0K and \$49.9K</b>	

<b>Legend</b>
Procurement Deadline
Lapsing Funds Meeting
Controller's Office Deadlines
SUNY Date

JUN	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	2	3	4	5	6
		<b>Lapsing Meeting</b>			
	9	10	11	12	13
		<b>Lapsing Meeting</b>			
	16	17	18	19	20
	<b>Lapsing Meeting</b>				
23	24	25	26	27	
	<b>Lapsing Meeting</b>				
	<b>Orders w/ delivery w/in two days from select WOLFMART punchout vendors</b>				
30					
	<b>Last Day of the FY</b>				

JUL	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1	2	3	4
	7	8	9	10	11
		<b>Lapsing Meeting</b>			
	14	15	16	17	18
21	22	23	24	25	
	<b>Lapsing Meeting</b>				
28	29	30	31		
				<b>All Travel/ Non Travel reimbursable expenses; All invoices for processing.</b>	

AUG	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
					1
	4	5	6	7	8
	<b>State Deadline: Budget Transfers, JTs, Etc.</b>				
	<b>AC340 transactions</b>				
	11	12	13	14	15
18	19	20	21	22	
				<b>All lapsed Procurement activity; Contract payments</b>	
25	26	27	28	29	

SEP	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1	2	3	4	5
					<b>All Funds other than State Deadline: Budget Transfers, JTs, Etc.</b>
	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
29	30				