

Grants.gov GAANN Application Overview

Office of Sponsored Programs

February 16, 2021



Presenter:

Sabrina Cerezo Assistant Director for Grants Office of Sponsored Programs Sabrina.Cerezo@stonybrook.edu





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	Funding Opportunity Number:			Jan 15, 2021	
	Funding Opportunity Title:	Office of Postsecondary Education (OPE) Graduate Assistance in Areas of National Need (GAANN) Program Assistance Listing Number 84.200A	Last Updated Date: Original Closing Date for Applications:	Mar 01, 2021 Applications Available: January 15,	
	Opportunity Category:	Discretionary		2021. Deadline for Transmittal of Applications: March 1, 2021. Deadline for Intergovernmental Review: April	
	Opportunity Category Explanation:			30, 2021. FOR FURTHER INFORMATION CONTACT: Rebecca Ell, U.S. Department of Education, 400	
	Funding Instrument Type:	Grant		Maryland Avenue, SW, room 2B-214, Washington, DC	
	Category of Funding Activity:			20202. Telephone: (202) 453-6348. Email: OPE_GAANN_Program@ed.gov; or ReShone Moore, U.S. Department of Education, 400 Maryland Avenue,	
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Sabrina Cerezo 🎗

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INSTRUCTIONS FOR STANDARD AND PROGRAM SPECIFIC FORMS

- Application for Federal Education Assistance (SF 424 Form)
- ED Abstract Form
- ED GEPA427 FORM
- Department of Education Supplemental Information for SF 424 Form Instructions (ED SF424 Supplement)
- Disclosure of Lobbying Activities (SF-LLL)
- Project Narrative Attachment Form [
- Other Attachments Form





INSTRUCTIONS FOR STANDARD AND PROGRAM SPECIFIC FORMS

PROGRAM SPECIFIC FORMS INSTRUCTIONS:

- GAANN Statutory Assurances Form Instructions
- GAANN Budget Spreadsheet(s) Form Instructions





Application for Federal Education Assistance (SF 424 Form)

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Form captures Institutional Information that can be found at:

https://www.stonybrook.edu /commcms/ospogm/rates_and_institutional/i ndex.php

https://fdpclearinghouse.org /organizations/230





SF424 Webform

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ED Abstract Form

The **<u>ED Abstract Form</u>** is where you attach your one-page project abstract.

<u>Note</u>:

- Each application must include an "ED Abstract Form."
- In addition to a short summary covering the designated area(s) of national need, the abstract should include:

Institution Name:

Type of Application: (Single/Inter-Disciplinary/Multi-Disciplinary)

Area of National Need:

Degree Level of Program of Study (Masters, PSM, or Doctorate):

Length of Time Degree Program has been in Existence:

Number of Federally Funded GAANN Fellows Requested:

Note:

•The Number of Federally Funded GAANN Fellows Requested does not include any matching fellows that your department proposes.





ED Abstract Form

Formatting and Uploading Documents:

The one-page abstract must be attached electronically. Once the document has been saved, the applicant must attach the document to the "ED Abstract Form" section in the Grants.gov system.

The one-page abstract may be single or double spaced. The following format recommendations apply to the abstract:

- A "page" is "8.5x11," on one side only, with 1" margins.
- Double-space all text in the application project narrative, and single-space titles, headings, footnotes, quotations, references and captions.
- Use an easily readable font such as Times New Roman, Courier, Courier New, or Arial.

Use a 12-point font.





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ED GEPA Statement

Section 427 requires each applicant for funds (other than an individual person) to include in its application a description of the steps the applicant proposes to take to ensure equitable access to, and participation in, its Federally-assisted program for students, teachers, and other program beneficiaries with special needs. This provision allows applicants discretion in developing the required description. The statute highlights six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, or age.

Based on local circumstances, you should determine whether these or other barriers may prevent your students, teachers, etc. from such access or participation in, the Federally-funded project or activity.

The description in your application of steps to be taken to overcome these barriers need not be lengthy; you may provide a clear and succinct description of how you plan to address those barriers that are applicable to your circumstances. In addition, the information may be provided in a single narrative, or, if appropriate, may be discussed in connection with related topics in the application.





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Project Narrative Form

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Project Narrative Form

Formatting Recommendations:

- A "page" is "8.5x11," on one side only, with 1" margins.
- Double-space all text in the application project narrative, and single-space titles, headings, footnotes, quotations, references and captions.
- Use an easily readable font such as Times New Roman, Courier, Courier New, or Arial.
- Use a 12-point font.

Project Narrative Page Recommendations:

- Single and Inter-Disciplinary project narratives should be limited to no more than 40 pages.
 - An <u>inter-disciplinary</u> application must request funding for a single proposed program of study that involves academic fields in two or more disciplines.
- Multi-disciplinary project narratives, as defined below, should be limited to no more than 40 pages for each academic department included in the proposal.
 - A <u>multi-disciplinary</u> application must request funding for two or more academic departments in areas of national need designated as priorities by the Secretary that are **independent** and **unrelated** to one another





Other Attachments Form

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Other Attachments Form

Note that each appendix must be attached electronically as a separate document and uploaded to the "Other Attachments Form."

Curriculum Vitae (CV) – recommended no more than two (2) pages per faculty member (all faculty CV's must be uploaded in a single attachment);

- 2. Course listing;
 - Letters of commitment;
- 4. Bibliography; and
- 5. One additional optional appendix relevant to the support of the proposal, recommended no more than five (5) pages.
- 6. GAANN Statutory Assurances
- 7. GAANN Budget Spreadsheet(s) Form





Other Attachments Form

GAANN Budget Spreadsheet(s) Form

- The GAANN Budget Spreadsheet(s) Form is where the applicant provides budget information for the GAANN Budget Narrative. The applicant must submit the Budget Spreadsheet(s) Form electronically as a separate document and attach the document(s) into the "Other Attachments Form."
- Please note that more detailed instructions for completing and attaching the Budget Spreadsheet(s) Form are covered in the "Program Specific Forms Instructions" section of the application package.



Form Approved OMB No: 1840-0604 Exp. 07/31/2021

GRADUATE ASSISTANCE IN AREAS OF NATIONAL NEED (GAANN) FELLOWSHIP PROGRAM PART II.- BUDGET INFORMATION

SECTION A: FELLOWSHIP DATA FOR EACH SINGLE DISCIPLINE

1. Discipline:	2. Number of fellowships from	3. Additional fellowships from
CIP Code:	Federal funds (first year only):	institutional matching
		contributions:

SECTION B: FEDERAL FUNDS REQUESTED AND REQUIRED INSTITUTIONAL MATCHING CONTRIBUTIONS

	1st `	Year 2nd Year		3rd	Year	Total		
Allowable Cost Categories	Federal	Non- Federal	Federal	Non- Federal	Federal	Non- Federal	Federal	Non- Federal
4. Stipends	\$	\$	\$	\$	\$	\$	\$	\$
5. Institutional Payment	\$		\$		\$		\$	
6. Tuition		\$		\$		\$		\$
7. Fees		\$		\$		\$		\$
8. Other Educational Costs		\$		\$		\$		\$
9. Total	\$	\$	\$	\$	\$	\$	\$	\$
10. Total Program Funds (Federal + Non-Federal)		5		5		\$		5

Note: Please refer to 34 CFR Part 648 Subpart F--What are the Administrative Responsibilities of the Institution for budget information.

(Federal funds remaining at the end of the current budget period will be carried over into the next budget period. The total amount of the next budget period may be reduced by the amount carried over).

NOTE: DO NOT MODIFY OR AMEND THIS PAGE. COPY, SAVE AND ATTACH TO THE "Other Attachments Form."





