

THE OMBUDS OFFICE

We're here to listen with an open mind. We're here to help resolve problems fairly.

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ADJUSTING TO YOUR SUPERVISOR'S MANAGEMENT STYLE

- 1. Assess your supervisor's management style
 - a. Try to understand your supervisor's goals and objectives, strengths and weaknesses as well as blind spots, pressures and any other issues.
 - b. How does your supervisor communicate and interact with others?
 - c. What is important to your supervisor?
 - d. What are your supervisor's beliefs and values as they relate to the organization?
 - e. How does your supervisor schedule the work and determine priorities?
 - f. How does your supervisor deal with conflict?
 - g. Is your supervisor an idea person, results-oriented, detailed oriented or focused on the big picture?
 - h. Figure out exactly what is required of you.
 - i. Read about the various *management styles* to learn the most effective way to work with your supervisor.

2. Management styles

- a. Authoritarian
- b. Visionary
- c. Affiliative
- d. Coaching
- e. Pacesetting
- f. Democratic
- g. Laissez-Faire
- 3. Refer to the Ombuds Office Quick Tip on Managing UP

