

# SOLAR, NetID, & Stony Brook EMail

## SOLAR Information

SOLAR: Stony Brook University's enterprise-wide, self-service system which provides faculty, staff, and students with online access to manage personal information.

### In SOLAR you can:

- Setup SB Emergency Alert – SB Emergency Alert will alert you when there's an emergency, immediate threat or impending situation on campus. The system can send a voice message, an alphanumeric page, email or text message to all of the devices that you enter into the database.
- Contact Information
- *You need SOLAR to setup your NETID*

## SOLAR Setup

- The website to login to solar is <https://it.stonybrook.edu/services/solar>
- A Stony Brook University ID number is required to log in
- SOLAR passwords are **different** from NetID passwords.
  - If you're logging in to SOLAR for the first time, use your initial solar password.
  - Your initial SOLAR password is your date of birth in mmddyy format (example: December 5, 1973 would be typed as 120573).
  - After logging in with your initial password, a prompt will appear to change it.
    - The password should be changed and contain a combination of letters, numbers and symbols and be something that is easy to remember but difficult for others to guess (avoid common words or names).
  - NEVER share your SOLAR password with anyone!

**SOLAR LOGIN**

Stony Brook ID#

Password

Sign In

 This system is online.

[SOLAR Account & Password Help](#)

# SOLAR, NetID, & Stony Brook EMail

## NetID Information

- NetID: Every active employee, student, and faculty member is assigned a NetID which is used to access various computing resources.
- NetID and SOLAR ID Are Two Different Identifiers
- In order to setup your NetID and create a password you must first login to SOLAR
  - ***Please see step by step instructions on the following page***

With your NetID you can:

- Use Google Apps for Education (Email, Calendar, Docs, etc.)
- Use campus WIFI – WolfieNET
- Use SINC – Access to Stony Brook computers & Printers
- Utilize Library Access & Databases
- Access your @stonybrook.edu email address

# SOLAR, NetID, & Stony Brook Email

## Net ID Setup

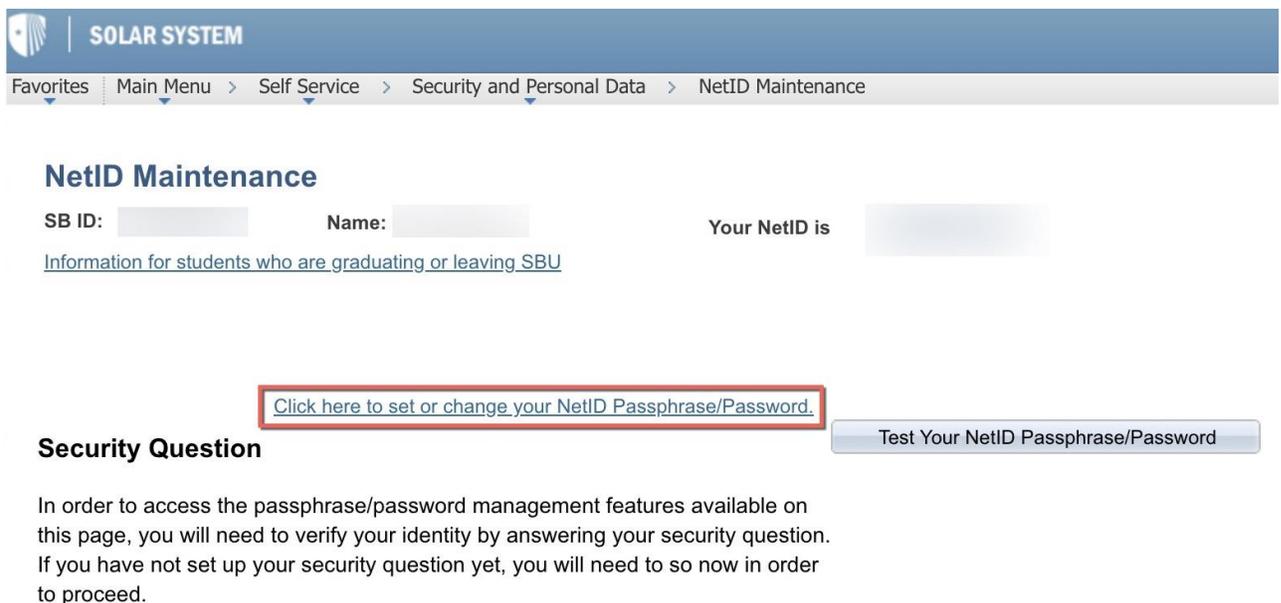
1. Log into SOLAR (<http://www.stonybrook.edu/solar>) and click the **NetID Maintenance** link under Security and Personal Data.  
(If you don't see NetID Maintenance, check with your department to see if they are missing anything for you to be activated for the term)



The screenshot shows the 'Home Page' navigation menu with three main sections: 'SB Alert Emergency Information', 'Security and Personal Data', and 'Elections'. The 'Security and Personal Data' section contains several links, with 'NetID Maintenance' highlighted by a red box.

- Home Page**
- SB Alert Emergency Information**
  - [SB Alert - Registration](#)
- Security and Personal Data**
  - [Change My Solar Password](#)
  - NetID Maintenance**
  - [Whom to contact](#)
  - [Address](#)
  - [Addresses](#)
  - [Ethnicity](#)
  - [Veteran Status](#)
  - [Names](#)
  - [Phone Numbers](#)
- Elections**
  - [Student Elections](#)
  - [Faculty/Prof Elections](#)
  - [Senate Survey](#)

2. Click the link that says "**Click Here to Set Up Your Security Question and Set Your NetID Password.**"  
\*You first have to create a security question and answer before setting up your NetID password.



The screenshot shows the 'NetID Maintenance' page. At the top, there is a navigation breadcrumb: 'Favorites | Main Menu > Self Service > Security and Personal Data > NetID Maintenance'. Below this, the page title is 'NetID Maintenance'. There are input fields for 'SB ID:' and 'Name:', followed by the text 'Your NetID is' and a corresponding input field. A link is provided: '[Information for students who are graduating or leaving SBU](#)'. A red box highlights the link: '[Click here to set or change your NetID Passphrase/Password.](#)'. Below this, there is a 'Security Question' section with a 'Test Your NetID Passphrase/Password' button.

**NetID Maintenance**

SB ID:  Name:  Your NetID is

[Information for students who are graduating or leaving SBU](#)

[Click here to set or change your NetID Passphrase/Password.](#)

**Security Question**

In order to access the passphrase/password management features available on this page, you will need to verify your identity by answering your security question. If you have not set up your security question yet, you will need to do so now in order to proceed.

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- Click the magnifying glass and select from a list of standard questions or enter your own question. Type your response in both fields. Don't worry about the change to upper case. Responses are not case sensitive. Click **OK**. Make sure that the question and response are easy to remember, but difficult for others to know.

### Set Up Security Question

Empl   
ID:

Your Security Question should be something that is very easy for you to remember, but very difficult for others to guess.

Question:  

Response:

Retype Response:

- You will be brought back to the NetID Maintenance page where you will now see three new buttons. Click **Set / Change NetID Password**.

### NetID Maintenance

Name:  Your NetID is

[Information for students who are graduating or leaving SBU](#)

#### Security Question

In order to access the password management features available on this page, you will need to verify your identity by answering your security question. If you have not set up your security question yet, you will need to do so now in order to proceed.

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5. Enter your new password/phrase twice then click **Submit Password Change**. Passwords/phrases starting March 5th, 2018 must be at least 16 characters long. Parameters for passwords on the Set NetID Password page in SOLAR.

## Set NetID Password

Name: [Redacted]

To set your NetID Password:  
Enter your desired password in the New Password box  
Re-type your desired password in the Confirm Password box  
Click the Submit Password Change button to finish

Passwords are case-sensitive  
"MyPassword" is not the same as "MYPASSWORD"

\*New Password:

\*Confirm Password:

[Return to Account Maintenance](#)

6. You will receive a confirmation message letting you know that your password change was successfully submitted. **Please be aware that password changes take up to 10 minutes to process and take effect.**

### Message

Your password change has been submitted. The change will take effect within 10 minutes. (21000,50)

# SOLAR, NetID, & Stony Brook Email

## Stony Brook Email

### Sign In With NetID

Login to Stony Brook Google Mail at

[www.stonybrook.edu/mycloud](http://www.stonybrook.edu/mycloud)

Sign in with your **NetID** and **password**

### Email Address Format

Email addresses use the format:

**firstname.last@stonybrook.edu**

Find your address by clicking on your picture/initial in the top right corner of Google Mail once you log in.

### Access From Anywhere

Access Google Mail anywhere, desktops, laptops, **smartphones**, and **tablets**.

You can even set up **offline access** for when you don't have internet access!