# **Stony Brook University Parking Tickets on Campus**

In an effort to continually provide campus information to OLLI members, the following outlines the steps to take, to either appeal a parking grievance or pay a parking ticket. This entire process is done strictly on-line; no number to call, nor any forms to complete.

# Parking Tickets website

• Learn about parking tickets.

# **Parking Enforcement Questions**

• Scroll to the bottom on the Parking FAQ page

#### How to Pay a Parking Ticket

- Parking tickets may be paid online through the <u>Stony Brook Parking System</u> or in person at the Student Financial Services Office on the second floor of the Student Union, M-F from 9am-12pm and 1pm-4pm.
- You may also mail payments to: PO Box 619 Stony Brook, NY 11790-0619
- Checks should be made out to "Stony Brook University Acct. No. 900819." Please include the ticket number(s) on the check.

# How to Appeal a Parking Ticket/ File a Grievance

- Appeals must be submitted within 14 calendar days following the date of issuance.
- Parking tickets can be appealed using the <u>Stony Brook Parking System</u> or mailed to the address on the back of the citation envelope.
- You may also visit the Bursar's Office (2nd floor of the Student Union) to complete an appeal form. Decisions are generally made within 2-4 weeks using the same method in which the appeal was received. If you do not receive a response within 4 weeks, please contact us at <u>enforcement@stonybrook.edu</u>.

#### Parking Services Office:

Stony Brook Union, 2nd Floor 631-632-2886 Email: <u>parking@stonybrook.edu</u>

#### Hours of Operation:

Monday	8:30am-5:00pm
Tuesday	8:30am-3:30pm
Wednesday	8:30am-5:00pm
Thursday	8:30am-5:00pm
Friday	8:30am-5:00pm