From: Jo-Ann Daniels
Subject: SBF January 2022 Monthly Accounting Reports
Date: Wednesday, February 9, 2022 12:58:35 PM

The January 2022 monthly accounting reports are available in SBU Reporting and in the ERAS system. For more information on SBU Reporting for Finance and how to get access, please click the link: http://it.stonybrook.edu/services/sbu-reporting.

AvidXchange

The AvidXchange program is now "live". Please submit all payment Requisitions except employee reimbursements and Independent Contractor payments via AvidXchange.

We will be launching a new AvidXchange section on the SBF website to continue to support your needs starting the week of February 14th.
This section will include:

- internet links
- User Training Guides
- Training Materials (recorded Zoom training sessions and PowerPoint documentation)
- Support Contacts

To support the ongoing training needs of the campus, training sessions will be available on:

- Tuesday's from 10:30 AM to 11:30 AM
- Thursday's from 2 PM to 3 PM

Please contact Tim Murphy to register for a session at timothy.murphy@stonybrookfoundation.org.

If you have any questions, please contact us.

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