



Stony Brook University

OPERATIONS ALIGNMENT TASK FORCE

CO-CHAIR



Carmen Gonzalez

Asst. VP for
Procurement Services

CO-CHAIR



Michelle Singletary

Interim Director of
Residential Education

MODERATOR



Rose Martinelli

Vice President for
Strategic Initiatives

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OPERATIONS ALIGNMENT TASK FORCE MISSION

Achieving Financial Sustainability

INFORMATION

stonybrook.edu/financial-sustainability

CO-CHAIRS

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Michelle Singletary

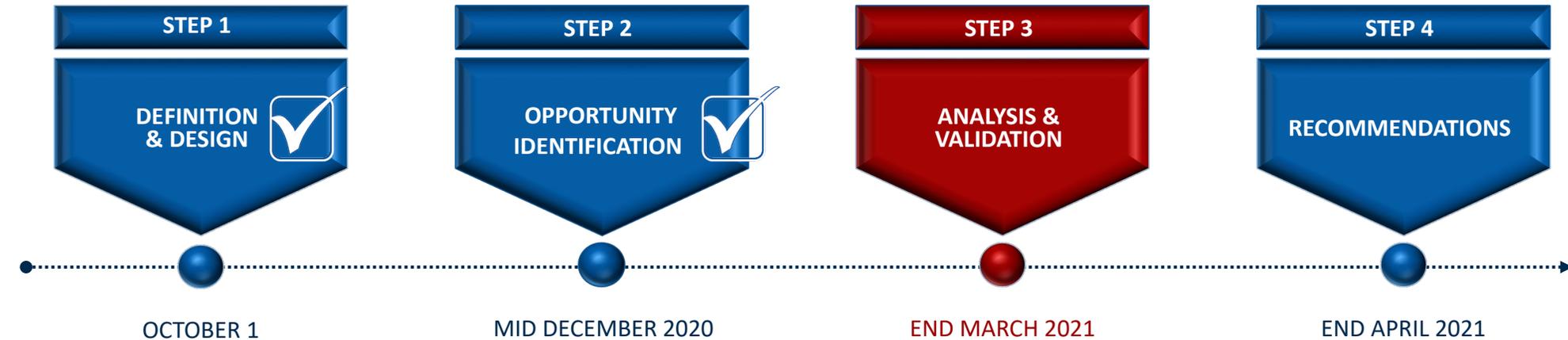
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Project Timeline



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INDIVIDUAL TASK FORCE RESPONSIBILITIES

1. Define and Finalize Scope
2. Form working groups as needed
3. Define information needs
4. Establish Project Plan

1. Engagement—listening sessions, surveys etc.
2. Group working sessions
3. Initial Opportunity Prioritization

1. Cost-Savings/Revenue enhancement
2. Cost/Benefit Analysis
3. Risk Assessment
4. Final Opportunity Prioritization

1. Desired Actions
2. Implementation Timeline
3. Metrics
4. Project Plan

While this process will ultimately deliver strategic recommendations to improve our financial position in the long term, it allows for short-term opportunities to be implemented more quickly

ONGOING TASK FORCE COORDINATION WITH FINANCIAL SUSTAINABILITY STEERING COMMITTEE

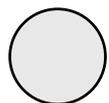
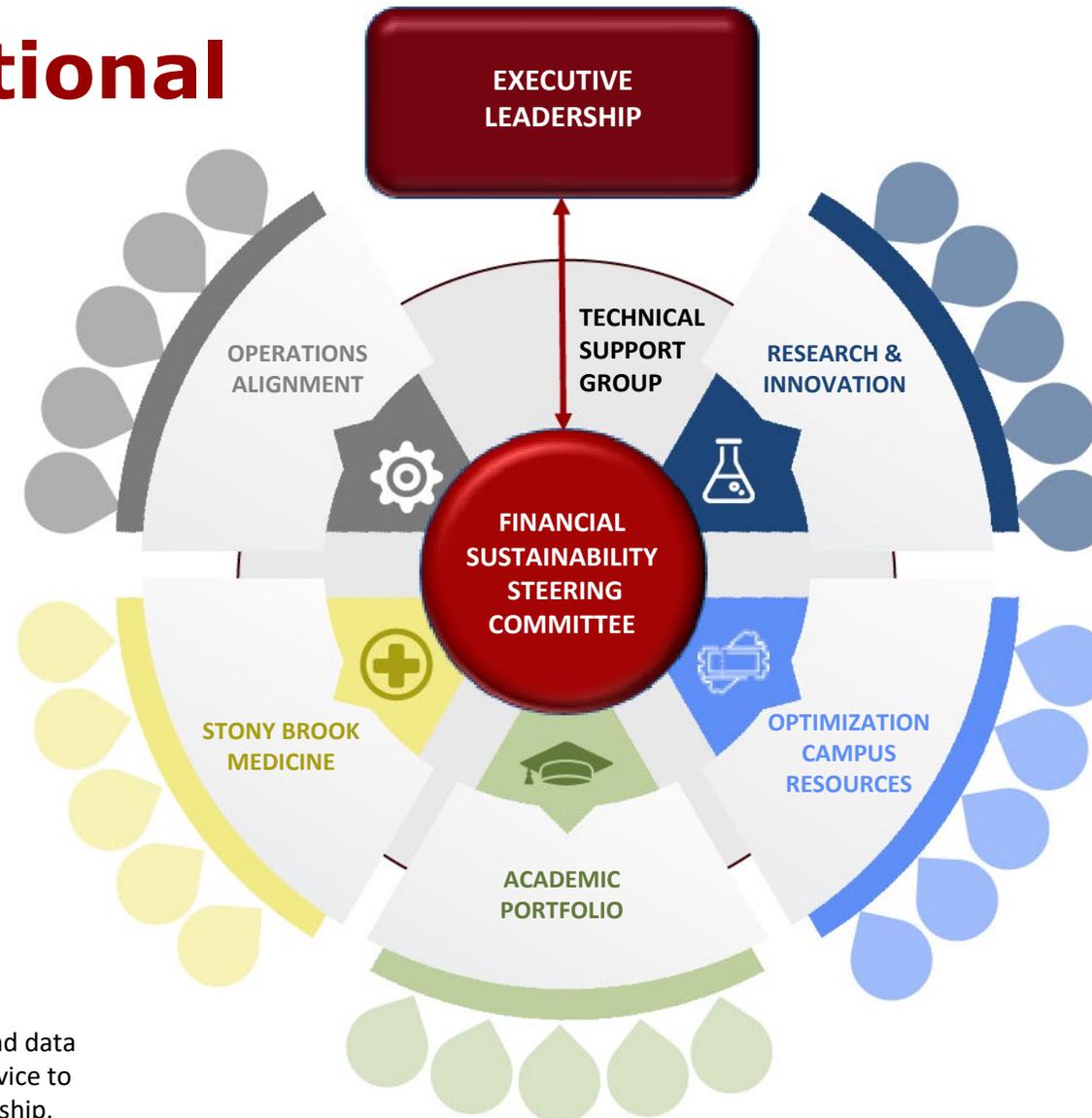
1. Ensuring Strategic Alignment
2. Leveraging Collaboration Opportunities
3. Coordinating Support from Technical Support Group
4. Providing Regular Updates to SBU Community on Status

SBI Organizational Chart



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TECHNICAL SUPPORT GROUP

Staff members from finance, budget, IT, and data experts who will provide resources and advice to the task forces, working groups and leadership.



PROJECT MANAGEMENT SUPPORT

Each task force will have a project liaison to support coordination, note taking and other project activities.

Scope



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Identify ways to **operate and provide seamless support as one campus** by **eliminating unnecessary duplication of services** and expenses as well as creating opportunities for better alignment and best-in-class support. **SBU must be prudent stewards** of limited resources while providing **effective support to the academic, research and healthcare enterprises.**

The areas to be addressed include:

- Human Resources: Recruiting, Hiring, Timekeeping, etc.
- Procurement: Contracts, Strategic Sourcing and Vendor Management
- IT Support: Optimize Technology Tools
- Facilities Management
- Revocable Permits & Revenue Contracts
- Data Transparency & Decision-making Tools
- Policy, Risk and Compliance Communications

Who is Involved – TF Members



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- **Carmen Gonzalez**
Asst. VP for Procurement
Services
- **Michelle Singletary**
Interim Director of
Residential Education

Members

- **Michael Boerner** Business Administrator, Academic Administration
- **Sarah Campbell** Personnel Associate, Human Resource Services
- **Jackie Castaldo** Senior Business Manager
- **Diane Fischer** Director for Resource Management, Technical Support
- **Tim Glotch** Professor, Geosciences
- **Lisa Gumbman** Asst. Director, Campus Residences Financial Services
- **Ed Haas** Purchase Assistant, Hospital Procurement
- **Bill Herrmann** Asst. VP for Campus Planning, Design and Construction
- **Melissa Hogarty** Director of Business
- **Glen N. Itzkowitz** Assoc. Dean, Research Facilities and Operations
- **Henry Joseph** Director of Support Services, DoIT
- **Nathan Leoce-Schappin** Department Administrator, Asst. to Chair, Physics
- **Stefanie Massucci** Senior Asst. Dean, School of Marine and Atmospheric Sciences
- **Sharon Meinster** Hospital Administration
- **April Musano** Director of Chemistry Facilities and Operations
- **Yasmin Soto** Personnel Associate, Medicine
- **Michael Standridge** Assoc. Director of Purchasing, Procurement
- **Martin Tessler** Senior Business Partner, Financial Operations, Technical Support
- **Anastasia Zannettis** Asst. Dean and Director of Undergraduate Colleges (UGC)



Who Is Involved — Working Groups



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SMEs Engaged

- **Kathy Byington** (Admin. & Finance)
- **Terry Flannery** (Marketing)
- **Carol Gomes** (SBM)
- **Lynn Johnson** (HR)
- **Charlie McMahon** (DoIT)
- **Van Sullivan** (FSA)
- **Dean Tufts** (Facilities)

Working Group Members

- **Neeru Ailawadi** (DoIT)
- **Lynne Alba** (SBM Recruiting)
- **Amanda Alicea** (FSA)
- **Stephanie Ammann** (OGM)
- **Melissa Binick** (HR Business Partner for CEAS)
- **Elizabeth Brady** (Class and Compensation)
- **Lois Carter** (CAS)
- **Marguerite Conard** (Hosp. Procurement)
- **Rob Davidson** (DoIT)
- **Titi Fagbenle** (VP Admin.)
- **Antonio Ferrantino** (Office of Equity and Access)
- **Cindy Forman** (Department of Psychology)
- **Janie Forrest-Glotzer** (CoB)
- **Laura Greenberg** (Hosp. HR)
- **Ming Huang** (CAS)
- **Rachael Ingrassia** (CEAS)
- **Noelle Kabanakis** (SHTM)
- **Jane Kenda** (Hosp. HR)
- **Rajiv Lajmi** (SHTM)
- **Nathan Leoce-Schappin** (ATC, Physics)
- **Faith Mirabile** (Provost Office)
- **Denise Muscarella** (Vets Home)
- **Janice Rivera Palmer** (School of Medicine)
- **Danielle Papaspyrou** (CAS)
- **Patricia Plaia** (Hosp. HR)
- **Michele Rindos** (Procurement)
- **Jenn Rossler** (Senior Manager, Recruitment)
- **Sheila Routh** (VPR)
- **Bert Sansaricq** (Hosp. Procurement)
- **Jennifer Sinatra** (HR)
- **David Smith** (Procurement)
- **Nancy Smith** (Facilities)
- **John Sparano** (Resident Ops.)
- **Martin Tessler** (Financial Administration)
- **Amy Vitale** (Student Affairs)
- **Joe Warren** (SoMAS)
- **Joyce Wellinger** (CoB)
- **Karen Wilk** (Faculty Affairs)



What We Have Learned



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Work to date has been about identifying **categories of opportunities and key enablers**, which include:

- **HR process improvements**
Streamline hiring and eliminate manual processes
- **Streamline processes for revenue generation**
Streamline revocable permits and contracting process
- **More self-service tools**
Move to online expense reimbursement (Concur)
- **East/West campus synergies**
Contract review for cost savings opportunities
- **Data access and availability**
Enterprise contract database

Opportunities



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Utilization of Facilities – Generate Revenue

- Centralize conference and events administration
- Streamline contracting process

Information Technology – Leverage Tools

- Automate the Travel & Expense process (implement Concur)
- Automate HR processes

Procurement – Reduce Cost

- Reviewing \$100M in spending across East/West Campus
- Find “low-hanging fruit” (e.g., cell phone program)

Human Resources – Improve Efficiency

- Automate paper processes in HR (hiring, benefits, time reporting)
- Streamline the hiring/recruiting process

What's Next? Working Groups



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The following **Working Groups** have been charged:

External Clients

Co-Chairs: Diana Hannan (Conferences & Special Events) and **Lyle Gomes** (Finance)

Cost Containment

Co-Chairs: Bill Herrmann (Facilities) and **Steve Weisman** (SBM Supply Chain)

Streamlining HR Recruiting & Hiring Processes

Co-Chairs: Rachael Redhead (HR Partner, DoIT), **Alfredo Fontanini** (Neurobiology Chair)

HR Paperless Processes

Co-Chairs: Lorre Cahill (HR Partner, COM) and **Sarah Campbell** (HR)

The following **Stand-alone** teams are starting:

- East/West Campus cell phone program
- Enterprise Contract Database
- Fleet Management
- Zone Building Manager Program

The Task Force is brainstorming **"blue sky"** ideas for next 5 – 10 years

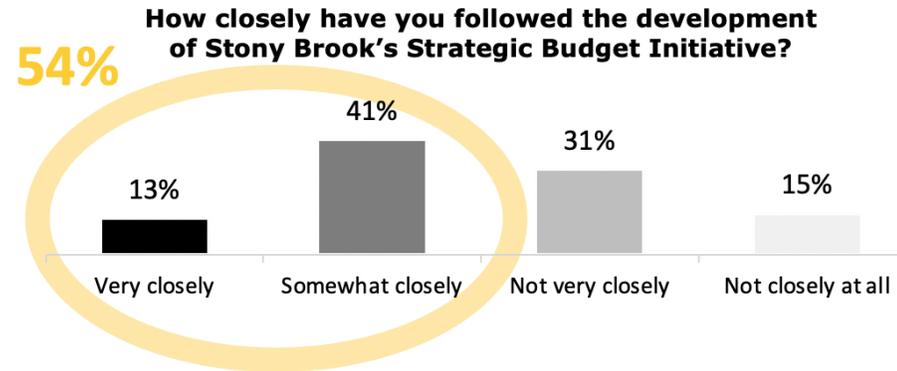
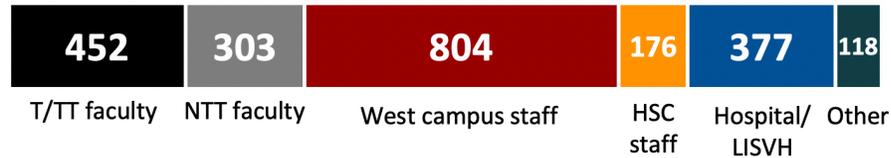
Survey Update



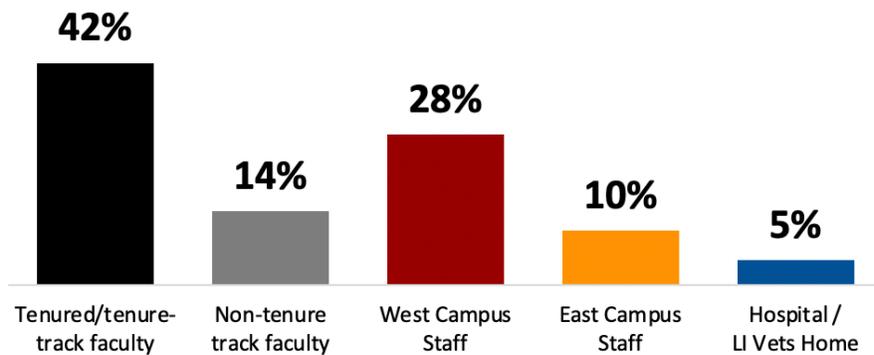
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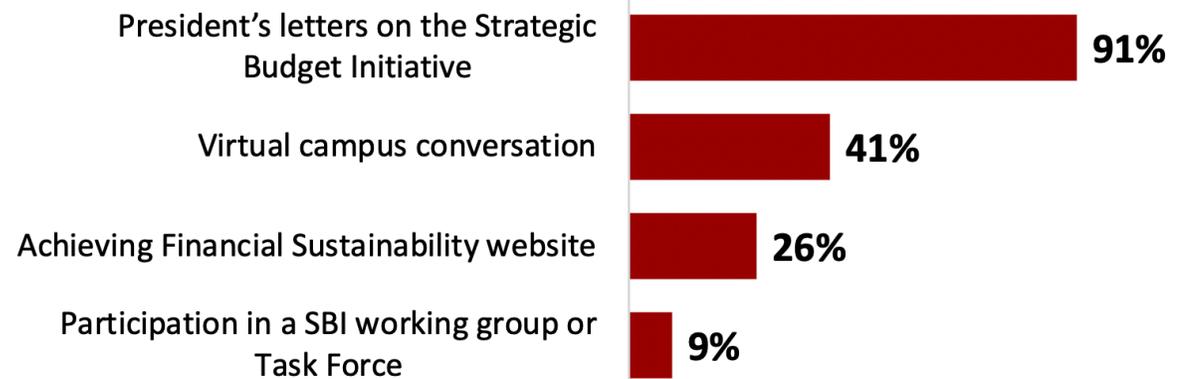
2,230 Respondents



Overall Response Rate: 13%



How are you getting information about SBU's budget?





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Q&A

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Thank you for joining us.

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