DEPARTMENT OF CHEMISTRY

REPORT ON THE FIRST MEETING

Meeting Date:

Student:

Committee: , **Chair** , **3rd member**

, **Advisor**

Please comment on the following aspects of the student's performance:

1. **Progress in research:**

2. **Quality of written report:**

3. **Quality of oral presentation**:

4. **Knowledge of material as demonstrated by answers to questions, etc.:** .

5. **Areas which need improvement:**

6. **Deficiencies noted in student's course work or in application of course material to research, and recommended action. Please make specific recommendations for remedying low grades or low GPA.**

7. **Recommendation for degree qualification (Ph.D., M.S., Delay Qualification, Terminate):**

Summary Section

Please grade the student's performance in the following categories. We are aiming for cross-committee consistency, so please follow the scheme provided. A = excellent; A- = very good; B+ = good; B = minimum Ph.D. level; B- = MS level; C = unacceptable. Safety component only should be evaluated as S = satisfactory, U = unsatisfactory, N/A = not applicable

Knowledge of material:	A	A-	B+	B	B-	C
Research performance:	A	A-	B+	B	B-	C
Quality of talk:	A	A-	B+	B	B-	C
Quality of report:	A	A-	B+	B	B-	C
Safety component:	S	U	N/A			