<u>Responsible Conduct in Research and Scholarship Policy - Department of Neurobiology and</u> <u>Behavior</u>

The policy of the Department of Neurobiology and Behavior is designed to fit the NIH and NSF requirements.

Each member of the Department involved in research (PIs, postdocs, technicians, graduate students, and undergraduate students) is required to receive <u>both online (**A**</u>) and in-person training (**B**).

A) Online training can be completed via the Collaborative Institute Training Initiative (CITI) training. Frequency: one time.

https://research.stonybrook.edu/citi-training/overview-citi-training

The RCR module in Biomedical Sciences contains the following sub-modules: R

- 1. Research Misconduct;
- 2. Data Management;
- 3. Authorship;
- 4. Peer Review;
- 5. Mentoring;
- 6. Conflicts of Interest;
- 7. Collaborative Research;

As well as two optional sub-modules:

Using Animal Subjects in Research;

Research Involving Human Subjects.

Completion of CITI training is judged by passing a quiz given at the end of each module.

B) In-person training can be completed by following any of three options:

B1) Attending GRD 500: Integrity in Science. Frequency: once every four years. https://research.stonybrook.edu/available-grd-500-sessions-person-training

This is a live course supervised by faculty members. It requires a minimum of 8 hours of in-person discussion on the following topics: conflict of interest, mentor/mentee responsibilities and relationships, collaborative research, peer review, data acquisition and laboratory tools: management, sharing and ownership; research misconduct and policies for handling misconduct; responsible authorship and publication.

The course combines readings, videos, lectures, case discussion and other in person exercises.

B2) Attending a course organized by one or multiple PIs with the same structure and duration as GRD 500. Frequency: once every four years.

B3) Attending continuing training for RCRS. Frequency: once every year.

Each PI has to commit at least two, 1-hour-long group meetings per year to the discussion of RCRS issues. The material covered in the span of four years should be the analogous to the one for GRD 500.

All graduate students in the Department are required to participate in A and B1 before the end of the first year and B1 again before the end of the fifth year. GRD 500 must be completed with a grade of satisfactory to be documented.

Other trainees (e.g. postdocs, undergraduates, technicians) and PIs are expected to participate in A, and either B1 or B2 (every four years), or B3 (every year). PIs' yearly participation in GRD 500 counts as training.

Documentation of compliance: Each PI will be responsible to document compliance of each lab member and communicate the record to the departmental chair's office.

Additional Resources

https://research.stonybrook.edu/responsible-conduct-research-and-scholarship

https://www.stonybrook.edu/commcms/cas/faculty and staff/faculty affairs/research/Respons ible-Conduct-of-Research-and-Scholarship